**NORTH EDINBURGH COMMUNITY BENEFITS FUND**

**APPLICATION FORM – WORD VERSION**

\*\*\*YOU CAN USE THIS FORM TO DRAFT YOUR SUBMISSION AHEAD OF [SUBMITTING ON THE YOUR VOICE PORTAL](https://yourvoice.edinburgh.gov.uk/budgets/7#phase-1-about-the-community-benefits-fund) OR SUBMIT A PHYSICAL COPY AND LEAVE AT GRANTON LIBRARY\*\*\*

**MANDATORY FIELDS**

**Title**

*What is your project or application called?*

(Please give a title to your application that references the facilities, services or project you will deliver with this funding.)

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**Project Summary**

*Give a brief summary of you project (maximum 200 characters)*

(Please give a short summary of the facilities, services or project you will deliver with this funding (200 characters).

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**Description**

*Describe your project clearly. See the Application Guidance for information on what to include*

(This is your chance to outline how the application meets the criteria and priorities set out in the Guidance Pack. This question has a word limit of 10,000 characters, including any hyperlinks. If you are drafting on a word document, please ensure you copy as plain text before inputting into the portal (i.e. removing any formatting by copy/pasting into notepad first).

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**Estimated price**

*How much will this project cost?*

Please give the total estimated project cost.

(If you are applying for building or landscaping work, please give an estimate for now (or put £0) as this will be costed out fully by Cruden. Further detail should be provided within your project budget, which should be uploaded as a supporting document.)

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**OPTIONAL FIELDS**

**Video url**

*You may add a link to YouTube or Vimeo*

(You may add a link here to a video that promotes your work in North Edinburgh.)

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**Project Picture**

*You can upload one image of following content types: jpg, png, up to 100 MB.*

(This image will be used online to publicise the award if successful)

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**Documents**

*You can upload up to a maximum of 3 documents of following content types: pdf, doc, xls, up to 3 MB per file. If a physical application, please print and leave at Granton Library, or email* [*Granton.Waterfront@edinburgh.gov.uk*](mailto:Granton.Waterfront@edinburgh.gov.uk)

**Please note, that any files uploaded to the portal will be publicly available. You are also able to email these documents if you prefer to:** [**Granton.Waterfront@edinburgh.gov.uk**](mailto:Granton.Waterfront@edinburgh.gov.uk)**.\*\***

* A **governing document** that shows your organisation's funds and assets are only used for community benefit. This could be a constitution, memorandum and articles of association or trust deeds.
* Your **most up to date set of accounts** so that we can check there is adequate financial management in place (if your organisation has been constituted for less than one year, in lieu of accounts, you should provide the most recent bank statement).
* A **project budget**, providing a breakdown of the project costs and total estimated budget.

***Tell us more about the location***

*Tell us which place this proposal affects*

(Please give more detail about the location of the project and who you will be targeting.)

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**If you are proposing on behalf of a group or organisation write its name**

*Tell us about your organization and any partners involved in this project*

*(*Please outline any partners involved in the project.)

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**Tags**

*Please select the categories that best align with your project.*

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|  | Staff wellbeing and training within the third sector |
|  | Supporting a local food economy |
|  | Antiracism work |
|  | Improvements to greenspace and public realm |